

**East County One Stop Board of Directors Meeting**  
**Dec 1, 2009 9 AM to 11 AM**  
**Meeting Notes**

**Host: Portland Habilitation Center**

**Participants:** Bill Lesh – Center for Advanced Learning, Carolyn Morrison – Child Care Development Services, Laura Bock – Job Developer’s Network, Heather Salek – Portland Habilitation Center, Luis Rodriquez – Human Solutions, Julie Bergstrom – DHS Aging and Senior Services, Joan Pasco – ECOS project manager

Meeting facilitator: ECOS Co-chair Carolyn Morrison

**There was not a quorum present to approve minutes from the October board meeting - action tabled.**

**We need volunteers to serve on the finance committee.** – Heather Salek volunteered to be on the finance committee.

**Discussion on the agenda for the January 20<sup>th</sup> Board retreat** - Springdale Job Corps will host with lunch provided by Culinary Arts Students. The following topics were discussed at length and will be included on the retreat agenda:

- Partner updates – future challenges and needs – how to connect and collaborate
- Serve America Act opportunities – create an umbrella conduit to credit hours
- Discussion on Catalytic Leadership over lunch with ED’s invited
- Discussion of ECOS financial history
- Non-profits and Entrepreneurial opportunities
- Vision of ECOS – long-range plan discussion

**ECOS project reports:**

- Adopt a Grandparent program
- Nutritious meals on a budget – training program

**Julie Bergstrom: DHS Customer Service and Advocacy manager**

Julie gave a brief presentation on Measures 66 and 67 and how important it is to get the word out about voting yes on these measures as well as getting out the VOTE. For more information and resources log on to: <http://voteyesfororegon.org/> A county by county overview of the impact of loss of these measures can be found at: [http://www.blueoregon.com/steve\\_novick/](http://www.blueoregon.com/steve_novick/) this site contains really good information and is worth the time to look it over.

Julie also put out an appeal to find people with disabilities who might be willing to do grass roots advocacy and dispense information to elected officials and the public.

**Discussion on new program concept: Nutritious Meals on a Budget**

Growing concern over lack of nourishment in children, especially in low-income families

triggered a concept to create training materials about how to prepare nutritious meals on a low food budget. CCDS has extensive expertise in both the food and nutrition area and development of on-line training. The concept envisions creation of workshop training materials, recipes, interactive on-line training and delivery of group workshops. ECOS will begin to explore funding opportunities to support this project. If funded, the materials will be available to all ECOS partners to conduct training for their clients. This concept will be discussed further at the retreat.

### **Project reports**

JDN – Laura Bock – go to their website for complete information, dates and other resources.... [www.jobdevelopersnetwork.org](http://www.jobdevelopersnetwork.org) Laura discussed the need for leadership and direction as well as funding sources. Recent workshops were held on Social Media and Volunteer to Employment. Feb. 9<sup>th</sup> is the date for the next Job and Career Fair. The 2010 Diversity Conference is set for March 16, and two days of competency training will be held in April. (16 competencies areas for job developers) Awards for Excellence in several categories will be awarded at the Diversity Conference.

Adopt-a-Grandparent project –Bill Lesh and Joan Pasco – The project is going well with both students and adults expressing satisfaction with the experience. The Spirit Mountain Community Fund awarded the project another \$6000. Bill initiated a discussion on sustainability for the project that would entail more student ownership of coordination responsibility. Our hope is that the project will be self-sufficient within three years. There may be some opportunity to get consultant fees by marketing the program to other communities.

**Budget/finance report** – refer to finance report – attached, separate excel doc.

**2009 ECOS partner contributions are now being solicited** –your support is needed to cover the 501 c3 obligations for our organization. There are certain expenses that cannot be covered from grant funded projects, including our D & O Liability insurance. Thank you all for your support with this.

### **CONTRIBUTIONS RECEIVED TO DATE: MANY THANKS!!**

**GOODWILL INDUSTRIES  
SPRINGDALE JOB CORPS  
PORTLAND HABILITATION CENTER  
CHILD CARE DEVELOPMENT SERVICES  
HUMAN SOLUTIONS  
LINFIELD SCHOOL OF NURSING  
EASTER SEALS OREGON  
OVRs**

### **Pending grants:**

- 1.) Working with Parkrose High School on a community volunteer project
- 2.) In concept phase: Property management and home repair training program to also provide in home services to seniors
- 3.) Verizon Foundation: \$10,000 to fund a clearinghouse to track CAL student volunteer

hours. – Have awarded us \$6000 now with an invitation to apply for an additional \$4000 after the first of the year

4.) Spirit Mountain Community Fund - \$9900 request for Adopt-a-Grandparent project – awarded \$6000 on 11/24/2009

5.) The Collins Foundation - \$25,000 request for Adopt-a-Grandparent project – decision to be made on Dec 9, 2009

6.) James F and Marion Miller Foundation - \$12,000 Adopt a Grandparent

7.) Letter of inquiry – Standard Charitable Foundation - \$18,000 AGP

8.) LOI – Regence Foundation - \$25,000 – Grandparent Project

**Spring applications:**

NW Health Foundation - \$35,000

Oregon Community Foundation - \$25,000

Kaiser Family Foundation - \$25,000

**Finance meeting: December 16 – 11:30 at Acapulco Restaurant**

**NEXT BOARD MEETING: January 20<sup>th</sup> – Annual Planning Session – Springdale Job Corps – 9 AM to 3 PM**