

**East County One Stop
Board Meeting – July 27, 2005**

MEETING NOTES:

Board members participating: Brenda Butler – Rockwood Weed and Seed, Ruthanne Cox-Carothers – Oregon Easter Seals, Debbie Foote – DHA, Carolyn Morrison – Child Care Development Services, Kay Lopez – Workforce Connections, Derek Beaudry – Human Solutions, Karen Cusick – Gresham Employment Office, JoAnn Espinosa – Springdale Job Corps, and by conference phone, Patti Swanson – Member at-large. Also attending: Joan Pasco, Project consultant and Craig Bolton – Youth Employment Specialist

Introductions and welcome: Partner reports – news, events, and announcements

DHS – will be establishing an office in Rockwood and eventually will be joining other agencies in a shared facility in the Rockwood area. DHS is in a national search for a new state director.

Employment Department: Receiving very positive feedback from the new IMatch system. It is so successful; it may replace the old PD100 application process for jobs listed with the Employment Department. A Job Corps recruiter is at the Gresham office every Tuesday from 1 to 3 PM

Human Solutions has relocated into new offices located at 12350 SE Powell. The new phone numbers are: 503.548.0200 and fax: 503.548.0299. The agency has put down earnest money to purchase the Fred Meyer garden store building on SE Stark. If they complete the purchase, they plan to continue the lease with the Flea Market currently in the facility and will use the remaining square footage for their own offices as well as sub-lease to Metropolitan Family Services, Outside In, and Loaves and Fishes.

Loaves and Fishes serves free lunches to seniors on Tuesdays, Weds, and Thurs, at the Rockwood Station Apartments on Burnside. (Age 55 and over for Latinos and Asians and 60 years and over the rest of the population)

Child Care Development Services: Their food program is growing – one of the few in the nation that is growing rather than diminishing. Agency has applied for funds to begin a new senior volunteer program called the “Come Back Kids”. Awards will be announced in September. Funder is the National Corporation for Community Service – the parent organization for Vista and Americorps. If awarded, the project will train over 50 retired individuals to work in a volunteer capacity for community services - initially with early childhood programs.

Springdale Job Corps: They are hosting a 40th anniversary celebration/festival on their campus on Friday September 2nd. The event will highlight four decades: the 60’s, 70’s 80’s and 90’s – with food, music, and activities representative of each decade. More information will be sent as it is available.

National Night Out: Tuesday, August 2nd. Gresham’s large celebration will be at Red Sunset Park. Hundreds of neighborhood block parties are also being planned. Residents are encouraged to leave outside lights on in recognition of National Night Out.

Rockwood Weed and Seed: Assisting with a Youth Program in partnership with El Programa, OCHA and Morrison Center: Program offers Alcohol and Drug treatment/services; employment training; and other services to youth. The project is located in a small office next to OHDC on Pine – just adjacent to the Rockwood Fred Meyer. (18448 SE Pine). A second youth program is being implemented in partnership with the Dept. of Community Justice and Multnomah County – the Connections Project also offers employment services for Latino youth – especially undocumented Latinos.

Oregon Easter Seals: Current projects include the CEO Program and Latino Connection that will be reported on later in these minutes. Both programs will be features in panel discussions and presentations at the State VR Conference in Salem on August 2-3. OES has applied for a Projects With Industry grant - awards will be announced in the fall. Application is underway for a continuation of the current JOLI grant.

Old Business:

Approve Minutes from April 27th, May 23, and June 22 board meetings – all minutes were approved as presented.

Current List of Board Members: At the June 22nd board meeting, the board requested a notice be sent to all board members, letting them know that their names would be removed from active status if they had not attended a meeting in the last two years, and did not contact ECOS to remain listed as an active member. Joan sent the list out with the minutes of the June 23rd meeting. As no board member on the inactive list called; they were removed as voting members of the board. This does not mean they are not welcome as participants. This action was necessary only because their inactive involvement was making it difficult to have a quorum present at board meetings.

The Board reviewed the revised list and made the following recommendations: Remove these individuals from active status as a member of the ECOS Board: Lonnie Roberts, Ron Hall, John Haines, Angelique Kaufmann and Fred Rau due to lack of participation. Remove these seats from the ECOS Board due to no representative named or able to participate: Mid-county Caring Community, East County Caring Community, MC Aging and Disability, MC Dept. of Community Justice, Portland Habilitation Center. They will be put back on active status when they assign a person to serve as their representative on the ECOS board.

With these changes, the 2005 ECOS Board Roster consists of:

Name	Year board tenure began	Organization/Affiliation
Marian George	2004	At-large
open		At-large
Patti Swanson	2000	At-large
Carolyn Morrison	2000	Child Care Development Services
Debbie Foote	2003	DHS – Self-Sufficiency
RuthAnne Cox- Carothers	2002	Easter Seals Cares Oregon
Gloria Wiggins	2001	El Programa Hispano

Lani Staab	2004	Goodwill Industries
Jean DeMaster/Derek Beaudry	2002	Human Solutions
Victoria Libov/Hanh Ly	2002	IRCO
open	2000	MC Aging & Disability
open	2000	MC Dept. Comm. Justice
Kay Lopez/Kelli Walker	2004	MHCC – Workforce Conn.
Robert Brown/Karen Cusick	2000	OR. Employment Dept.
open	2004	Portland Habilitation, Inc.
Brenda Butler/Maura White Cioeta/Kathy Minden	2003	Rockwood Weed and Seed
JoAnn Espinosa/Carlyn Mitas	2000	Springdale Job Corps
Teddy Forester	2004	VRD
Sheri LuRu/Jake Smith	2003	Youth Employment Initiative

With these changes; there are now 15 members of the ECOS Board of Directors. The ECOS By-laws state: If the total number of Directors in office immediately before a meeting begins is 15 or more, a quorum at a Board meeting shall be one-third of the directors in office immediately before the meeting begins.

Therefore, ECOS Board will be able to take official action with 5 board members present at future meetings.

Motion/second to approve the board roster with these changes. Motion carried unanimously.

Approve By-law changes as sent to the board in March: Motion/ Second to approve By-laws amendments as sent out in advance and reviewed by the board. Motion was unanimously approved.

Budget/finance report – refer to finance report – attached, separate excel doc. M/S to approve as presented. Motion carried.

Annual ECOS partner contributions are due:

We have received contributions from Gresham Employment Office, Rockwood Weed and Seed, Easter Seals Oregon, Portland Habilitation Center, Vocational Rehabilitation, Springdale Job Corps and Mercy Corps.

New Business:

Project Clean Slate: Debbie reported on the success of this outreach to help people get their background records cleared. The July 9th event was held at the PCC Concordia Campus; event organizers expected 500 people and over 2500 showed up. At least two more events are planned. Hundreds of persons were able to have fines and citations forgiven in exchange for community service and many persons began the expungement process for criminal records.

New grant opportunities –

OECD: Collaborative Proposals for Small Business Services:

Project #1 – Continued Vendor Training Workshops: ECOS as lead and fiscal agent - M/S to approve making application for this project. Motion carries unanimously.

Project #2: - Develop training on patents, copyrights, trademarks – partnering with AVITA and Easter Seals as fiscal agent. ECOS would be a supporting partner, but not fiscal agent. The ECOS Board needs to take no action.

Johnson and Johnson: Arts in Health Care Proposals: there is a possibility ECOS will be asked to serve as fiscal agent for a grant to bring art and music therapy to programs that serve the elderly and persons with disabilities. If so, this will require an email vote of approval from the Board.

Project reports

Rockwood International Marketplace: The market is in hiatus at the moment. ECOS will support any effort to revive the project. A hosting organization is needed, as it was never ECOS intent to own and operate the market. The City of Gresham is working with a creative firm on “branding” for Rockwood. One of the Visions is a cultural marketplace. If this vision prevails in the process, and they decide to continue with a marketplace; we have a stage, signs, electrical supplies and many tangible marketplace items that will facilitate the next stage for a market. Joan is working with Hacienda CDC on a Latino marketplace that will be compatible with any future efforts in Rockwood as well.

CEO/Joli project with Easter Seals: 56 businesses are currently enrolled in the 17-month demonstration project. No new businesses will be added in the short term, however interested businesses are encouraged to add their names to a waiting list for the next round of applications.

Latino Connection – Easter Seals: the Latino Connection provides employment services to Latinos with disabilities. They are considering expanding into the Salem area. VR reports that 5.5% of the people they serve are Latino and the VR offices do not have adequate Spanish speaking staff to work with the numbers they serve. One program area is training for Latinos in sexual harassment in the workplace, as there can be many cultural differences between Latinos and Americans on this issue. They also work with employers to encourage career advancement.

Youth employment program – CAB (Craig Bolton) CAB has attended many outreach activities and offered assistance to a large number of young people. It is hard to quantify job placements with this age group; and the 15-16 year-olds are the most difficult to place in jobs.

Rockwood Weed and Seed – The W & S application for funding for year 4 was submitted to the DOJ in April. Approval should be announced in mid-August with program year beginning October 1, 2005. This is a five-year project that requires annual application for funding renewal. They are enhancing their neighborhood restoration project to do more outreach for community involvement. A new Community Resource access line has been implemented with support from the City of Gresham. The phone number is 503.618.BUZZ (2899). Brenda encouraged people to access the line and give her feedback about the “user friendliness” of the system. They are considering a billboard campaign to let people know about the BUZZ resource. Carolyn offered to include the promotional cards in the Child Care Development Mailings to zip codes within the Rockwood area. DHS will put them out for people to take as well. Portland has been selected as a new site for a Civic Justice Corps project that will match people returning to the community with community service/Americorps-Vista kind of jobs. The W & S leadership team is

considering submitting application for a second W & S designation in 2007. A new neighborhood needs to be considered; but it can have one contiguous border with the existing Rockwood W & S. A fall Rockwood Summit is in the planning stages. More information will be coming soon. The Rockwood W & S is assisting the Metro Church of Christ with a workshop on workforce development/job search training. Details are sketchy, but it most likely will be a Saturday event, targeting all community residents; not just members of the church. Topics under consideration include computer training, accounting software for small businesses, self-employment options, pre-employment training resources, job readiness assessment, a demonstration of the IMatch skill tool in use by the Employment Office; and other areas of interest to job seekers. ECOS partners will be encouraged to bring brochures and handouts for a resource table. More details will be forth coming, once a date has been set.

Regional reports:

WSI and state workforce: Worksystems Inc hired Andrew McGough as its executive officer in mid-July. Andrew has been interim CEO for several months.

Workforce Connections: contracts with wsi are completed and signed. There are slightly more funds for training in this contract. The dislocated worker grant is still changing; and will now be direct contracts to the five One Stop Career Centers. Workforce connections will be hiring a FT workforce development specialist to work with the Inverness training program. This is a one year funded position; but as many retirements are expected in the next few years; the person hired could logically expect new opportunities within the organization. They had a booth at the Saturday, July 23rd Gresham Community Fair and BBQ at MHCC.

Gresham Employment Office: Program stats for 2004 have been published. The Gresham office had 1980 placement through the ED system and 17,114 job placement assists. These are a little lower than 2003, but not much. They fielded 22,526 phone calls for employment services and averaged 78 seconds per call. The August calendar for the Gresham Employment Office is attached to the email with these minutes. Always call before coming for a training or orientation to make sure it is still scheduled. The number to call is: 503.669.7112 and press 0.

Next Board Meeting: **September 28, 2005** – Gresham Employment office – 9 AM
(No board meeting in August)

Finance and Management Team: Monday, August 15 12:30 at Applebee's 102nd and Halsey