

## **East County One Stop Board of Directors Meeting**

Wednesday, September 22 – 8:15 AM – Blue Lake Room – Multnomah County East

### **MEETING NOTES:**

**PRESENT:** Patti Swanson – Janus Youth Programs and Morrison Center, Teddy Forrester – Vocational Rehabilitation, Brenda Butler – Rockwood Weed and Seed, Kay Lopez – Workforce Connections, Ruthann Cox-Carothers, Derek Beaudry – Human Solutions, Marian George – New Care Directions, Karen Cusick, Gresham Employment Office, JoAnn Espinosa – Springdale Job Corps, Carolyn Morrison – Child Care Development Services, Lani Staab – Good Will Industries

#### **Partner Announcements:**

- Rockwood Weed and Seed has received US Dept. of Justice funding for year three and is eligible for two more years of funding.
- Vocational Rehabilitation is working collaboratively with the Employment Dept. and will have staff out-stationed there periodically. Jesse Kappel has been awarded the agency's Distinguished Service Award that will be presented to him on October 5<sup>th</sup> at 1 PM in the Capital Rotunda.
- Goodwill Industries has a new skills assessment program which is conducted Wednesdays at 1 PM at their facility at 1943 SE 6<sup>th</sup>. For more information contact Steve Chapman at Goodwill Industries. (or Lani Staab – 238-1732)
- Human Solutions is trying to secure a building in Rockwood for a multi-service center for social service agencies. They are also submitting grants for the Rockwood International Marketplace in partnership with ECOS.
- Active Eastwind Family Center projects have transitioned back to Janus Youth Programs. Owen Gibson is directing the projects and they continue to work closely with the Rockwood community especially on gang prevention. Their family mediation program continues to struggle under unfunded state mandates and a small budget. Mediation services are available by calling 503.491.3300
- New Care Directions is sponsoring a Care Givers Training and Seminar on November 5-6. Registration materials are available at: [www.newcaredirections.org](http://www.newcaredirections.org)
- Springdale Job Corps has a 5-year renewal on their contract to provide residential services and training to youth. They are conducting outreach for more non-residential students. Joan Pasco thanked them for the many youth volunteers that have helped with the Rockwood Marketplace this summer.
- Child Care Development Services has been re-inventing its organization since a state decision to centralize services with a state agency rather than contract to a community based organization. Their services are now all fee based, and providers are willing to pay for products and training they value and need. On-line registration for classes is now an option, something providers have been requested. Their offices will be moving into the Ben Franklin building in downtown Gresham on September 27<sup>th</sup>. One new program in the works is a statewide forum on the review and evaluation of school contracts with the soft drink industry and the value of these contracts weighed against growing childhood obesity and good nutrition in schools. The county has issued an RFP

for child care business development resources, a contract held by CCDS for many years. There were only two respondents to the “Notice of Intent” to apply – CCDS and the state agency that took over the other R & R contracts. CCDS will be responding to the RFP and is seeking letters of support from ECOS partners. The agency is also working with a group of multi-discipline medical specialists to work with the child care community and providers.

- Cares Oregon is still waiting news from two grants submitted this summer: A JOLI (Jobs for Low Income persons) grant and one to the dept. of education for youth mentoring. Both should be announced by the end of October and if funded, will provide new resources for persons with disabilities in East County.
- IRCO is hosting The International Carnival: A Celebration of IRCO's Youth; An International Evening of Entertainment & Cuisine; Come celebrate all the work IRCO does with young people through our 25 youth programs! October 15<sup>th</sup> – 5:30 no-host bar and 6:30 dinner – music, food from many cultures, call 234-1541 to RSVP.
- Universal issue: all agencies are working with a high percentage of formerly incarcerated persons and perceive a lack of resources to serve them.

#### **Old Business:**

The minutes from the July 28<sup>th</sup> meeting were approved as presented

#### **New Business:**

Monthly financial report and grant status and Regional Investment Board – see attached report

**2004-2005 Planning session/retreat:** The group discussed the merit of holding a planning retreat. General consensus was that past retreats have been valuable and one is needed. The group suggested a retreat format similar to our last retreat – two afternoon sessions, held two weeks apart. Joan will research dates and locations and work with the finance and management team on an agenda. Tentative dates –soon after the first of the year, preferably in January.

**New/active board members:** As the landscape has changed, and several partner agencies have closed, with new organizations emerging, efforts will be made to secure new board members or re-engagement from former agencies. Outreach will be made to engage active participation from: mental health, Mercy Corps, El Program Hispano, Dept. of Community Corrections, Metropolitan Family Services, Business service groups such as Rotary, Better People, Siletz Tribe, and others. If you have someone you want contacted, please let Joan know. It is important that this take place prior to the board retreat in January.

**Clothing Resources** – any way we can replace “The closet”? It is a community resource that is needed and missed. Perhaps use TANF clients to staff and manage it? If anyone has any ideas, please email Joan. Critical needs: space and staff to manage volunteers.

**Project Reports:**

**Rockwood International Marketplace:** 5 weekend markets were held this summer – one a month. This was the “beta” test for the marketplace and allowed planning team time to adjust strategy between each event. Crowds and vendor sales improved with each subsequent weekend. The weather was a negative factor almost every weekend, but in spite of the rainy and cold days, the event is up and running and ready for year two. In partnership with Human Solutions, two new grants have been submitted to fund the market for coming years. Only Community Development Corporations were eligible applicants for these grants from the US Office of Community Services, and the Ford Foundation. Each agency is offering \$1 million and the USDA has added an additional \$300,000. The funds are dedicated to public markets only. The criteria for application is quite narrow and it is unlikely they will receive many applications as qualified as the Rockwood International Marketplace. A thank you letter was sent out to supporters of the market – see attached. The final debriefing meeting will be scheduled after grant awards have been announced.

**DuBois Spa and Salon Training:** this project has been concluded. Final payment was received. They are now operating classes on their own. The OCCWD funds were seed monies to develop the infrastructure to get the training up and running.

**Intercultural Coaching Institute:** on hold pending renewed commitments from course instructors and successful grant funding. Three efforts to obtain funding failed. Interest continues from potential participants, and I have a growing list of candidates to take the program with we either have outside funds to support it, or adequate full-tuition paying enrollment to support the classes. Format will likely change to classes held on Saturdays only and delivered over a longer period of time.

**Expungement/set aside/reentry:** still a significant issue lacking adequate resources. All agencies report need for services and funds for expungement of old arrests and convictions to clear people’s records. This is a huge barrier to re-employment and is getting worse each year. All workforce efforts should take a part in resolution of this issue. It is not something ECOS is going to solve on our own. (But we have certainly given it a gallant effort!!) National and state efforts will also be needed to eliminate employment barriers for this population. The Council of State Government’s Policy Council on Re-entry will release its policy recommendation report soon. If you wish to receive a copy, please go to their web site and leave your email address where indicated: <http://www.reentrypolicy.org/>

**Local and area updates**

Gresham Employment Office: UI employees are moving to the downtown call center, freeing up space in the office that will be leased by the Child care division/compliance and certification offices beginning in January. BOLI may also be using some of the space. The remaining office staff will focus on employment issues, with special emphasis on employers and businesses. Business is their number one customer with a focus on the following industries: Manufacturing, Transportation/Wholesale/Warehouse/Utilities, hospitality, construction, retail, and healthcare/Insurance/Social Asst. A new business

representative will be engaged to assist with employer outreach. The office is hosting informational sessions at 9 AM each Friday. These sessions target those on unemployment insurance, but are open to all and will feature demonstrations on the I-Match system. Drop ins are welcome. OHDC, VR and Workforce Connections all have outsourced employees on site on certain days. They are recruiting for 100 positions for a new Applebees opening soon in Gresham. The new agency name is Worksource Oregon part of Oregon's brand name for workforce services. A youth representative has been added and is a great addition to the office. Staff has completed two retreats and is participating in business tours in order to better match people to jobs.

Workforce Connections: in addition to the new partnerships with the employment department, they also have staff out-stationed at OHDC to conduct job search workshops and ESL information sessions. Orientations are held for non-native English speakers on Wed; Thursday for English speakers, and Fridays at the Gresham Employment Office. Maywood Center is offering Office Specialist Training and limited English speaking training for manufacturing jobs.

Worksystems, inc: No report.

State issues of concern to partners – OHP impacts – as expected, emergency rooms are taking the worst hit from the reduction in OHP coverage. Kaiser has partnered with schools to offer free/low cost insurance for kids; we need to do research on some of the low cost alternatives that are available and help people make informed choices.

The next meeting will be held on October 27<sup>th</sup> at Workforce Connections. Kay has reserved a room for us in the Maywood Center – Room 219. Corner of Prescott and 102<sup>nd</sup> Ave.

ECOS Account Balances: 2004 Beginning balances all accounts: \$19,981.28	
<b>2004 Projected 501 c3 ECOS Expenses:</b>	
D & O Insurance & General Liability Insurance	\$2000
Web page/server and maintenance	1500
Bookkeeping/accounting	300
Postage/supplies	500
Corporate fees/misc.	300
Match for RIB grant	2000
<b>Total Projected non-grant/project Expenses:</b>	<b>\$6300</b>

**Finance/Management Meeting - September 15, 2004**  
**August Account Balances and Financial Statement**

Account balances (as of Sept.1 2004):  
 Business checking: \$8089.22  
 Money Market: \$11,888.70

**Total: 19,977.92**

**2004 – 2005 fund balances – after Sept. Invoices are paid:**

Job Coach Institute = \$718.30

ED Community Fund = \$642.50

City of Gresham = -0-

OCCWD = \$9268 (cost reimbursement) invoiced 7/30

Reg. Invest. Board = -0-

**Marketplace = \$2650.42**

**Verizon Grant = \$6740**

**OCEDD = \$2958.39**

**Total for marketplace use = 12,348.81**

**September 1, 2004: Restricted: \$15,930.61**

**Unrestricted: \$7087**

**September 15, 2004: Restricted: 14,580.81**

**Unrestricted:**

Note: will not match account balances– due to activity during the month and checks and deposits not reflected on these statements –

**September Invoices from Restricted Funds:**

Joan Pasco – Project Management – marketplace September \$2200

Joan Pasco –reimbursement for market supplies: \$114.00

A-I Outhouses - \$200

**September invoices from Unrestricted Funds:**

Color My Web - \$50

**ECOS Restricted Accounts:**

**2004 Marketplace :**

**Marketplace available funds (Sept. 1):       \$4671.42**

Sept. income = \$1175

Sept. Invoice: \$2200 – Project Management

**Balance: 3646.42**

Last event expenses:

Stage/sound/DJ = \$500

Stage construction = \$250

Entertainment = \$150

Food for entertainers = 96

**Balance September 22 = 2650.42**

**Verizon Foundation Grant: \$9700 – Marketing and Outreach**

**Acct. balance August = \$6740**

**OECD Grant for International Marketplace = \$50,000**

Payments will be made quarterly beginning in January. \$7142 for seven quarters thru 06/04 January payment has been invoiced. Mercy Corps = 4000 per quarter, ECOS = \$578 per quarter, Marketplace assistance = \$3142

**July Balance: 5158.39**

August invoice: Joan Pasco \$2200 – project management

**Balance: OCEDD = \$2958.39**

**City of Gresham Community Involvement Fund grant = \$12,000**

Balance \$200 – Sept. invoice \$200 – A-1 outhouses

Balance –0-

**Dubois Salon Grant: no up front funds – straight reimbursement on expenses**

Invoice #6: \$9268.41 – received 9-15-04 – DuBois = 7027.41

\$1500 – Joan – Evaluation                      \$741 – ECOS Indirect

**ECOS Unrestricted funds: beginning balance 1-1-04 = \$4076.77**

**2004 Partner contributions received to date:**

Springdale Job Corps

Child Care Development Services

Oregon VR Services

IRCO

Mercy Corps

Portland Habilitation Center

MHCC – Workforce Connections

Oregon Employment Department

**Balance on September 1 2004 = \$7087**

**Sept. income:**

Dubois grant – OCCWD = \$741

Invoices for September 15:

\$50 – color my web – ECOS general

**Balance on September 15 = \$7778**

**Status of grants pending/applications have been submitted:**

In partnership with the Center for Advanced Learning: Interactive experiential learning for students and area employers: Seeking \$250,000 a year for three years - reorganizing around a new approach for this project with Fred Rau, Karylenn Echols and Bill Lesh.

CAL has donated a grant writer to pursue this project.

Paul Allen Foundation: \$25,000 for the International Marketplace – March 31<sup>st</sup> deadline for applications – decision will not be made until September

\$27,500 – Youth Excellence Project – Partnership with Springdale Job Corps and Cares Easter Seal – written under the ECOs 501 c3 – 10% indirect would be \$2750 for ECOS if awarded the grant. – Submitted July 9, 2004

Bank of America Neighborhood Builders: \$200,000 - \$100,000 per year for 2 years. Leadership and operational funds for organizations needing to grow to a new level of service provision. Award will be made by October 15. Highly competitive – there will be hundreds of local applications for these funds and we think there will be 2 awards made in the Portland area.

Office of Community Services (\$250,000) and Ford Foundation Grants (\$200,000) – Rockwood Marketplace – Human Solutions submitting grant as applicants must be CDC's due Sept. 16<sup>th</sup> – awards to be announced on October 8<sup>th</sup>.

Regional Investment Board: I attended their meeting on September 16 – very frustrating. The new formula for fund disbursement eliminates any possibility of applying for funds to support the Rockwood Marketplace. They are splitting the county fund giving half to a newly formed Association of Economic Development Partners to allocate grants to traded sector businesses. The other half will go into low interest loans for micro-enterprise. The decisions about who will administer these funds seem to have already been made by staff, and they have let the clock tick down to the point that other options just are not feasible. I protested the lack of community input into the process at the meeting, and was politely thanked for my comments.

Thank you Letter to Marketplace supporters:

Many, many thanks to all of you for the hard work and dedication to this first season of the Rockwood International Marketplace. The final 2004 event celebrated Mexican Independence Day. In spite of the inclement weather, people showed up and the vendors had a good sales weekend. During each of the five weekend events, several people would come up to me to thank us for making the event possible. Here are some examples:

"We have three young girls and my husband and I can't go out dancing very often, thank you so much for giving us this party and a place to bring the girls and still be able to dance together!"

"Rockwood needs this so badly. Look - the children are rolling on the grass and kicking balls around - just having fun like kids should be able to do. Thank you for giving us a new park!"

"We are retired and rely on supplemental income. The money we make from our craft products is very important to us. We live in Rockwood and want to see this marketplace grow."

Everyone that touched this event deserves a hearty thank you. Many hours were donated by all of you...participating in meetings and planning sessions; offering help and input. However, at the risk of omitting someone - we offer special thanks to the following:

Rockwood Kaiser Permanente Medical Center - we had so many compliments on the site and how nice a venue it is for the marketplace. It offers shade, grass, lots of parking and the location is perfect. Many thanks for the gracious use of your splendid site!! Special thanks to Paulette Keller, Susan Brookfield, Pat Grant, Larry and Ken – Security.

The Verizon Foundation and Bob Wayt for helping with marketplace start up costs and promotion.

Food 4 Less and Shirley Christian-Wolfe for continued promotional support and sponsorship of the final weekend event.

La Pantera Radio and Natasha Holstein for the fabulous entertainment and covered stage for this past weekend.

Michele Brouse-Peoples and the City of Gresham Parks and Recreation department - the event would not have been possible without this support.

Rockwood Weed and Seed and the Rockwood Neighborhood Association - Brenda Butler and Roger Meyer were at almost every event.

Springdale Job Corps - the students help with stage and event setup and take down - providing stress reduction and support for everyone.

Viking/Pella Industries, Good Will Industries, Oregon Vocational Rehabilitation, for volunteers and support.

JB Custom Marketing and Joy Brookhouse for her hard and effective work with media and sponsorships.

Cantel Sweeping – donated their service to clean the parking lot each week.

Commissioner Lonnie Robert's office for county-wide support.

Gresham Sister City and Celebration of Cultures for the hard work with the July and August events.

MCTV for taping the Celebration of Cultures.

The vendors and entertainment that showed up and weathered all the rain and storms this summer.

EC Electric, PGE, Jerry Jennings and Curt Heide for donating electrical services.

and last, but not least - Richard, George and Barbara Sweeney for use of the mobile home, signs, promotion and moral support to pull these event together. My apologies to anyone inadvertently left off this impressive list of support. Please know you are valued!

Here's to 2005!!

Joan Pasco